

**ADDITIONS OR STRUCTURAL ALTERATIONS
TO COUNCIL DWELLINGS/PREMISES**

Name:

Tel No:

Address:

I/We hereby apply for permission to: (tick as appropriate)

- (a) erect a building
- (b) make structural alterations and/or extensions to a building
- (c) execute works and/or install fittings in connection with a building
- (d) make material change of use of a building

1. Description of proposed work:

2. Details of materials or appliances to be installed:

3. Name and profession of persons who will be carrying out the work:

4. Does the proposal involve alterations to services, gas, electric, water or drains? Yes No

5. Purpose for which the additions or alterations will be used:

6. Please provide a sketch of the proposed work on the reverse side of this form.

In the event of permission being granted, I the tenant of the above mentioned confirm that:

- (a) All works will be carried out by competent persons.
- (b) The work will be carried out within three months of the approval.
- (c) The work/installation, when completed to the satisfaction of the Council, will become the landlord's fixtures.
- (d) The whole of the work will be carried out at the tenants expense.
- (e) The tenant is responsible for any damage caused to the property as a result of carrying out the work.

Signed: Date:

Return to: The Senior Contract Surveyor at your local Area Housing Team

FOR OFFICE USE ONLY

I have inspected the property and permission to carry out work should, in my opinion, be GRANTED/REFUSED.

Signed: Date: