

**Application for a Private Hire Operator's Licence**

Applicants are required ;

- (a) To pay the Licence fee set by the Council, and produce the receipt.
- (b) To produce a Statutory Declaration, sworn before a Solicitor for each of the persons named in the answers to questions 1 and 2 below.
- (c) To produce a current Certificate of Insurance for Public Liability.

**Any person who knowingly or recklessly makes any false statements or omits any information may be liable to prosecution.**

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1. If the applicant is an individual or a partnership, give full name and address of each person or partner, and trade name (if any).

Full name	Address	Trading as	Tel. No.

2. If the applicant is a Company, give name and registered address of Company and name and address of Directors and Secretary.

Company Name	Address of Registered Office	Tel. No.

Dir./Sec.	Address	Tel. No.

3. Address where it is proposed to carry on the business as an Operator \_\_\_\_\_

Telephone number \_\_\_\_\_

4.(i) Has any person in questions 1 and 2 ever applied for an Operators licence before? YES / NO

(ii) If so; Name of applicant (s) \_\_\_\_\_  
Name of Authority \_\_\_\_\_

Details of any refusal of an application or revocation or suspension of any Operators Licence.

5.(i) Has any person in question 1 and 2 ever been refused any Licence concerned with Hackney Carriage or Private hire (other than an Operators Licence) or had such a Licence suspended or revoked. YES / NO

(ii) If so; Name of applicant(s) \_\_\_\_\_  
Name of Authority \_\_\_\_\_

(iii) Details of refusal or suspension or revocation of the Licence. \_\_\_\_\_

6. If any person named in question 1 or 2 is, or has been, a Director or Secretary of any other company, the following information must be provided about each of these companies.

(i) Name of each Company and trade or business carried on by it. \_\_\_\_\_

(ii) Previous applications made by each Company for an Operators licence. \_\_\_\_\_

(iii) Any refusal, revocation or suspension of an Operators Licence held at any time by any such company. \_\_\_\_\_

(iv) Details of any convictions against any such Company. \_\_\_\_\_

7. Each person names in questions 1 and 2 are required to state :

(i) Trade, business or profession during previous five years. \_\_\_\_\_

(ii) Name and address of employers during previous five years. \_\_\_\_\_  
(continue on separate sheet if necessary) \_\_\_\_\_

(iii) Dates of employment with each employer \_\_\_\_\_

8. Will there be a waiting room for the public at the Operators premises named in the answer to question 3 YES/NO
- It so, what facilities will be provided \_\_\_\_\_
- 9.(i) How many telephone lines will be provided to receive telephone bookings \_\_\_\_\_
- (ii) If any such lines are "free phones" State where they are installed \_\_\_\_\_
10. How many vehicles do you intend to operate \_\_\_\_\_
11. (i) Will radio-phones be fitted in the vehicles which are to be operated YES/NO
- (ii) Do you have a Licence issued by the DTI to use a base station and radio-phones? YES/NO
- (iii) What are the frequencies issued to you \_\_\_\_\_ and \_\_\_\_\_
12. State during which hours the vehicles will be operated \_\_\_\_\_

**DECLARATION – Please read carefully before completion. Each person or partner should sign the declaration; the Company Secretary should sign on behalf of a Limited Company.**

**I/We declare that to the best of my/our knowledge and belief, the foregoing information is correct and that any mis-statement will render me/us liable to prosecution and the licence (if granted) liable to immediate revocation.**

**I/We undertake to operate my/our business in accordance with the Byelaws, and Conditions set by the Council attached to the Licence.**

**SIGNED** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DATE** \_\_\_\_\_

**DESIGNATION** \_\_\_\_\_