

**APPLICATION FOR THE GRANT OF A LICENCE TO CARRY ON  
A MASSAGE OR SPECIAL TREATMENT ESTABLISHMENT**

To: (INSERT COUNCIL)  
(INSERT ADDRESS)

**A. 1. I/We hereby apply to the (INSERT COUNCIL) to  
Licence the following premises under the Act :-**

Business Name : .....

Address : .....

.....

Tel. No : .....

**2. I/We hereby declare :-**

- a that this application is true, and is made knowing that if a licence is granted, or renewed, it may be revoked if anything has been wilfully stated in this application which I/we know to be false or do not believe to be true.
- b that I/we have today displayed on the premises to be registered in a place where it can be easily be read by the public, notice of this application in the form prescribed by the Council.
- c that I/we have placed an order for a public notice of this application in the form prescribed by the Council to appear in the local newspaper described below which will be published within seven days of today's date.

3. I/we enclose plans of the premises and will provide further plans the council may reasonably require in connection with this application.

4. I/We enclose cheque/postal order/cash for £ being the prescribed application fee. *(Please note an administration charge will be made if this application is unsuccessful).*

5. Dated this day of 200

Signed (1) .....

(2) .....

**A LICENCE HAS EFFECT FOR A PERIOD OF ONE YEAR.**

**B. APPLICANT (Sole Trader or Partnership)**

Forenames (in full) and Surname (See Note 1 below)

If more than two applicants please give details on a separate sheet.

Mr/Mrs/Miss:	Date of Birth: / /
Private:	Tel. No:
Post Code:	
Place of Birth:	Nationality:
Qualifications held to give relevant treatments (documentary confirmation will be required).	

Mr/Mrs/Miss:	Date of Birth: / /
Private:	Tel. No:
Post Code:	
Place of Birth:	Nationality:
Qualifications held to give relevant treatments (documentary confirmation will be required).	

**C. APPLICANT (Company, Society etc.)**

Forenames (in full) and Surname(s) of present Director(s) (See Note 1 below). If more than two Directors please give details on a separate sheet.

Mr/Mrs/Miss:	Date of Birth: / /
Private:	Tel. No:
Post Code:	
Place of Birth:	Nationality:
Qualifications held to give relevant treatments (documentary confirmation will be required).	

Mr/Mrs/Miss:	Date of Birth: / /
Private:	Tel. No:
Post Code:	
Place of Birth:	Nationality:
Qualifications held to give relevant treatments (documentary confirmation will be required).	

**NOTE:**

1. In the case of a partnership, the full names of each partner and their respective private addresses must be entered; in the case of a company the name of the company and the address of its principal office.
2. Each partner of a partnership must sign. If the applicant is a company, a director or other authorised person must sign indicating position held.

**D. STAFF WHO WILL CARRY OUT TREATMENTS IF OTHER THAN THE LICENSEE(S):**  
Forenames (in full) and Surname(s)

If more than two staff please give details on a separate sheet.

Mr/Mrs/Miss:	Date of Birth: / /
Private:	Tel. No:
Post Code:	
Place of Birth:	Nationality:
Qualifications held to give relevant treatments (documentary confirmation will be required).	
Previous experience/employments:	

Mr/Mrs/Miss:	Date of Birth: / /
Private:	Tel. No:
Post Code:	
Place of Birth:	Nationality:
Qualifications held to give relevant treatments (documentary confirmation will be required).	
Previous experience/employments:	

**Note:** Two identical full-face passport size photographs (taken within the previous 12 months) of all persons who will be giving treatments must be supplied with this form. Each photograph should be endorsed with the date on which it was taken, bear the name in block capitals of the person whose likeness it bears, and be signed by the applicant.

**E. SERVICES PROVIDED ELSEWHERE**

1. Does applicant propose to carry on a visiting massage service either from these premises or elsewhere?	
2. If elsewhere, please state address(es)	
3. Will the masseuses employed on this service also give treatment on the licensed premises?	

**F. DESCRIPTION OF PREMISES**

1. Please describe the premises	
2. Please describe the type of lighting in the premises	
3. How will the premises be heated?	
4. What form of ventilation is to be used?	
5. In the case of fire, how would you get out of the premises?  (a) the basement (if any)  (b) the ground floor  (c) the upper floors	(a)  (b)  (c)
6. Please describe the number and types of Fire Extinguishers and Fire Blankets you have in the premises?	
7. What nights of the week do you want to be open?	
8. What hours of opening and closing do you want?	
9. (a) In which local paper will your public notice appear?  (b) What date will the paper be on sale?	(a)  (b)
10. What will be the highest number of people (including staff) on the premises at any one time?	
11. What is the number of toilets in the property?	

