

**(INSERT COUNCIL)**

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Caravan Sites and Control of Development Act, 1960

Public Health Act 1936

**Application for Site Licence/Moveable Dwelling Licence for Caravans and Tents**

This form when completed should be sent to the:

HEAD OF ENVIRONMENTAL SERVICES

**(INSERT COUNCIL)**

**(INSERT ADDRESS)**

I/We hereby make application to the **(INSERT COUNCIL)** for a site licence under the Caravan Sites and Control of Development Act, 1960, in respect of the land particulars which are supplied below.

1. Name and address of applicant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Applicants interest in the land:  
(Give particulars of lease or tenancy if any) \_\_\_\_\_

3. Address or description of site for  
which site licence is required: \_\_\_\_\_  
\_\_\_\_\_

4. Acreage of site: \_\_\_\_\_

5. Has the applicant held a site licence which has been revoked at  
any time in the last three years? \_\_\_\_\_

6. State type of caravan site for which licence is required:

\*Permanent residential

\*Seasonal, between the following dates in each year

\_\_\_\_\_  
\*For touring caravans/tents only, between the following dates in each year

\_\_\_\_\_  
\*Delete as appropriate

7. State maximum number of caravans/tents proposed to be stationed on  
the site at any one time for the purpose of human habitation: \_\_\_\_\_

8. A lay-out plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the positions of caravan standings, and (where appropriate)-

Roads and Footpaths  
Toilet blocks, stores and other buildings  
Foul and surface water drainage  
Water supply  
Recreation spaces  
Fire points  
Parking spaces

The plan should distinguish between facilities already provided and facilities proposed.

9. Give details of the arrangements for refuse disposal and for sewage and waste water disposal:

10. Has planning permission for the site been obtained from the local planning authority?

\*If so, state (i) Date of permission and reference No. \_\_\_\_\_  
(if known):

(ii) Issuing authority: \_\_\_\_\_

(iii) Date (if any) on which permission will expire: \_\_\_\_\_

\*If not, has permission been applied for? \_\_\_\_\_

\*Delete as appropriate.

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**FOR CARAVAN SITES ALREADY IN USE ON OR BEFORE 9TH MARCH 1960  
WITHOUT PLANNING PERMISSION FROM THE LOCAL PLANNING AUTHORITY**

\*\*11. Is it claimed that the site has "existing use rights" and does not require permission? \_\_\_\_\_  
If so, state the facts on which the claim is based. \_\_\_\_\_

\*\*12. Was the site in use as a caravan site for the purposes of human habitation-  
(a) on the 9<sup>th</sup> March, 1960, by ..... caravans  
(b) on the 29<sup>th</sup> August, 1960, by ..... caravans  
(c) at any other time since 9<sup>th</sup> March, 1958, if so when? \_\_\_\_\_

\*\*N.B. Applicants are advised that the fact that the caravan site might be an "existing site" does not given any exemption from the requirement of the 1960 Act that planning permission must be obtained before a site licence can be issued.

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Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_